

Minutes of a Meeting of the Board held at Ealand Victory Hall on Tuesday, 28th June 2016 at 10.00 a.m.

Elected Members

\* Messrs M.A. Harris (Chairman)  
\* R. Adam (Vice-Chairman)  
\* A. Barker  
\* P. Bradwell  
\* G.R.J. Bramhill  
\* J. Coggon  
\* P. Cornish  
\* K. Durdy  
\* R. Mason  
\* M. Wagstaff  
\* S. White  
\* M.T. Smith

Nominated by North Lincolnshire Council

\* Cllr R. Allcock  
\* Mr N. Arrand  
\* Cllr J. Briggs  
\* Mr R. Chapman  
\* Cllr Mrs J. Reed  
\* Mr J. Smith  
\* Cllr D. Robinson  
\* Cllr D.J. Rose  
\* Mr G. Wilson  
Two vacancies

Nominated by Bassetlaw District Council

\* Cllr Mrs H. Brand  
\* Cllr Mrs J.M. Sanger

\* *Present*

\* Messrs A. McGill (Chief Executive)  
\* D.J. Sisson (Engineer)  
\* S. Thackray (Director of Finance)  
\* R.A. Brown (Engineering Manager)  
\* R. Towns (Foreman)

\* *In attendance*

The Chairman reported the death of Board member Mr J.C. Lee. Members observed a minute's silence.

1. APOLOGIES

Apologies for absence were received from Messrs J. Coggon, R. Chapman and Cllr Mrs J. Reed.

The Chairman introduced Mr R. Towns, the new Foreman. He then welcomed Mr D. Gowing, the internal auditor, and Mr Marsden, Vice-Chairman of Misterton Parish Council, to the meeting.

2. DECLARATIONS OF INTEREST

Mr D. Robinson - agenda items 8 (4:2) and 13.

Cllr R. Allcock - agenda item 15.

3. NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS

An update on staffing matters would be presented under any other business.

4. BOARD MINUTES (Pages 289 to 295)

RESOLVED

That the minutes of the meeting of the Board held on 29th March 2016 be confirmed as a correct record.

5. CONSORTIUM COMMITTEE MINUTES

RESOLVED

That the minutes of the meeting of the Consortium Committee held on 27th April 2016 be approved as a correct record and adopted by the Board.

6. MATTERS ARISING

6:1 Minute 8, Page 290 - Proposed New Office and Depot

The Chief Executive reported that two estimates had been received for a new building on the Owston Ferry site. One of these had come in within the approved budget, however, it was noted that this may change once more detailed costs were calculated and provision of services, architects fees, land purchase and solicitors fees were added. A further quote was awaited from a local builder. Once all the estimates had been submitted detailed costs would be prepared and submitted to the Board for approval.

Officers had also identified a potential alternative site at Bull Hassocks which had a depot and office accommodation already available; this was being investigated further. Cllr Mrs H. Brand referred to a potential site at Misterton and agreed to forward details to officers for consideration.

RESOLVED

That a meeting of the Finance Committee be convened to consider all the options and report back to the Board in September 2016.

6:2 Association of Drainage Authorities Minute 15, Page 295 – Annual General Meeting - Floodex

The Chief Executive reported on the Association of Drainage Authorities (ADA) Trent Branch Annual General Meeting held on 15th June 2016. The meeting had been well attended with a strong representation from all member organisations including the Chairman of the Regional Flood and Coastal Committee, the Chairman and CEO of ADA and several key Members of the Environment Agency based in Nottingham. A verbal update of the key points raised was given.

Floodex, the annual conference and trade exhibition organized by ADA, was held in Peterborough on 18th and 19th May 2016. This year the exhibition made a modest profit which would be re-invested in enhancing the profile of ADA and its work and that of its member organisations. The event was regarded a success from the point of view of those attending and those exhibiting. The Chief Executive had presented on Partnership Working.

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6:3 Consortium Committee Minute 6, Page 2 - Staffing Update

The Chief Executive reported on the following new appointments:

Operations Director - Mrs Joanne Watson

Admin Assistant - Mrs Tracey Richardson

Planning and Byelaw Officer - appointment to be made in the next week.

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Mr G.R.J. Bramhill arrived.

## 7. DRAINAGE RATES AND SPECIAL LEVIES

The Director of Finance reported that drainage rates outstanding at 31st March 2016 totalled £2,093.17 and this had been carried over to 2016/17. Of the total amount due for 2016/17 (£428,898.09 in respect of drainage rates and £710,679.00 in respect of special levies), a total of £491,666.82 had been collected at 17th June 2016.

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## 8. FINANCE

The attached Finance report was considered and the Internal Auditor presented his Annual Report.

It was noted from next year the accounts may need to be approved before 31st May.

RESOLVED

- (a) That the Internal Auditor's report and Action Plan be approved.
- (b) That Mr D. Gowing be appointed as internal auditor for 2016/17.
- (c) That the Annual Governance Statement be approved.
- (d) That the accounts for the year ended 31st March 2016 be approved.
- (e) That the Board's cash balances and borrowings be noted.
- (f) That the attached schedule of payments over £500 be approved.

## 9. OPERATIONS REPORT

The Engineering Manager presented the following report:

### 9:1 Pumping Stations

Kelfield Pumping Station - investigations showed that the pipework under the road was cracked in two locations. Repairs had been undertaken and the electric pump was now operating normally. The Environment Agency had also completed repairs to the flood bank.

All other Pumping Stations were working normally.

### 9:2 Winter Maintenance Works

Carr Ings Drain, Everton - work continued when practical with the variable weather. Toe piling had been installed to repair major slips and all work would be complete prior to the cutting season.

Paupers Channel Lining works between Bridge No 12 and the A161 had commenced and would be complete within the next couple of weeks.

9:3 Plant and Equipment

The following plant items were sold:

Volvo 210 short rig	£1,500
Volvo 210 short rig large digging bucket	£900
Fiat Doblo	£588

The following plant items were purchased:

Citreon Nemo van	£7,718
Ford Ranger pick-up	£16,370

A bunded fuel bowser was still to be purchased. Delivery of the new Ford Ranger was imminent and the old silver Ford Ranger would then be sold. Members were pleased to note the discounts obtained for the van and pick-up which had been purchased through the Government Procurement Scheme.

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9:4 Rainfall figures were noted.

10. ASSET RENEWAL AND REFURBISHMENT PROJECTS

10:1 Paupers Pumping Station Refurbishment

Officers reported that refurbishment works were mostly complete save for the flood proofing of the station. Quotations for this work were awaited. A visit to the station would take place after the meeting.

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10:2 Bewcarrs Pumping Station Upgrade (620614)

Westmoreland Civil Engineering had commenced the civils work on the 3rd May 2016; work was now well underway and due to be completed by the first week of August 2016. The pipework, control panel and pumps would be installed July/August. Again this site would be viewed after the Board meeting.

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10:3 Greenholme Pumping Station Refurbishment Scheme (620502)

The Engineer reported that the survey for the new weedscreen showed that the upstand in front of the screen bars which was identified as the original steel pile cofferdam had only been cut down to the Phase 1 drain improvement level and not the current levels shown as Phase 2 on the 1970 drawings. The drain was therefore dammed off and the piles cut to the correct level.

He further reported that the existing screen bars were found to have deteriorated significantly below the water line than above. Quotations were therefore obtained for new screen bars and Ovivo, the weedscreen cleaner supplier, submitted the lowest price at £13,500. A variation order had been issued to Ovivo under delegated authority.

The Engineer gave an update on the financial position which showed expenditure to date of £14,930. He estimated the total cost of the works at £282,141 which would be within the budget of £327,000.

RESOLVED

That the Officers' actions be approved and that delegated authority be granted to the Chief Executive to approve the most cost effective tender for the mechanical refurbishment within the budget of £72,000 for this element of the project.

10:4 Gringley Pumping Station - Structural Defects

Work had commenced on the proposed alterations to the panel arrangements. Officers were in discussion with other drainage boards regarding utilisation of the diesel pumps as spares to maintain other pumping installations. The building would then be demolished.

In response to Mr S. White, the Engineer confirmed that the pipes into the River Idle would be sealed off properly.

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10:5 Carr Dyke Improvement Scheme, Retford

Work was ongoing and drawings were nearing completion. A further meeting would be held with officers from Bassetlaw District Council in mid-July.

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11. ENVIRONMENTAL REPORT

The Engineer presented the attached report for information.

The Chairman expressed concern that the Environment Agency (EA) was not taking enforcement action for moorings constructed adjacent to Haxey Quays. He suggested that the Board should write to the EA asking for confirmation on what action they would be taking to rectify the problem and to control further development. Cllr Mrs H. Brand explained that retrospective consent had been granted for the caravan site as it had been established for some time. The Chairman also expressed concern about trees growing alongside the river that would need to be dealt with in the future. The Vice-Chairman agreed that action must be taken to stop any further obstructions to the watercourse.

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That a letter be sent to the EA stressing the importance of maintaining access for maintenance to and flows in the River Idle.

12. HEALTH AND SAFETY

There were no matters to report.

13. ISLE OF AXHOLME FLOOD RISK MANAGEMENT STRATEGY

The first meeting of the Executive Board had been held in the North Lincolnshire Council offices and was chaired by Cllr R. Allcock. Cllr Allcock reported that this had been a very encouraging meeting with representatives from North Lincolnshire Council, the Environment

Agency (EA) and the Doncaster Boards also in attendance. A review was being undertaken by the EA of all pumping stations to see how they could be managed more efficiently. It appeared that the EA would like IDBs to take over the management of some of these in the future and the EA had therefore been asked to prepare a DRAFT implementation plan on how to take this forward for consideration at the next meeting. The Funding Strategy Group continued to investigate the different areas of funding and how to bring these all together. The EA was also discussing with DEFRA how the current procedure for demanding could be simplified. The Chairman emphasised that the key to making this work was for all the authorities to work together.

Cllr R. Allcock stated that it was important for the public to be aware of what was going on with regard to the Strategy. Cllr J. Briggs queried what water management was going to look like in the future and stated that the Board must continue to be pro-active rather than waiting to be told what was to happen. The Chief Executive had met recently with Mrs A. Baptiste (Director of Strategy and Investment, Flood and Coastal Risk Management) and Mr J. Curtain (Executive Director, Flood and Coastal Risk Management) and Officers had informed them of the Board's frustration with the delay in delivering the Strategy and resolving the funding issues and they seemed very supportive in taking this forward.

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#### 14. RISK REGISTER

The Chief Executive circulated the Risk Register which had been reviewed by Officers; no significant changes were recommended.

RESOLVED

That the Risk Register be noted and that a further review of the document be undertaken by the Finance Committee in November (members to notify the Chief Executive if they had any comments prior to then).

#### 15. DELEGATED MATTERS - PLANNING, BYELAWS AND SUPERVISORY ROLE

Byelaw consent (IOANN/LDC/2016/002) had been issued under delegated authority for the installation of three 150mm diameter PVC ducts underneath the Board maintained Railway Drain by directional drilling at national grid reference SE 79413 18598 in the parish of Twin Rivers. The work was in connection with the installation of cables connecting wind turbines to the electricity sub-station. All work would be carried out to the specification and satisfaction of the Board's Engineer.

No Section 23 applications had been dealt with.

Officers had not raised objection to any planning applications within the Board's area.

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#### 16. STAFFING UPDATE

The Chief Executive reported that the Engineering Manager would be taking on supervision of the Lindsey Marsh Drainage Board (LMDB) direct labour organisation on a trial period for six months following the retirement of the LMDB Works Supervisor. He was already undertaking this role for the Isle of Axholme with the assistance of the Foremen. It was felt that this could be the most cost-effective solution for both Boards. The situation would be monitored and reviewed to ensure there was no loss of service to either Board. Members were in favour of the trial arrangement.

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17. ENVIRONMENT AGENCY (EA) FUNDING FOR MAINTENANCE WORKS

The Engineer reported that the EA had received additional funding for maintenance works and Officers were involved in discussions on how to use this to best effect. Members would be kept informed of the discussions.

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CHAIRMAN