



ISLE OF AXHOLME AND NORTH NOTTINGHAMSHIRE WATER LEVEL MANAGEMENT BOARD

SECTION 23 OF THE LAND DRAINAGE ACT 1991
AND / OR DRAINAGE BOARD BYELAWS

APPLICATION FOR CONSENT

PLEASE READ THE ENCLOSED GUIDANCE NOTES FULLY BEFORE COMPLETING THIS FORM

SECTION 1 - APPLICANTS DETAILS

WHAT IS THE CLASSIFICATION OF THE APPLICANT? (Please tick one)

Private Individual

Company

Group of Individuals

Public Body

APPLICANT/S NAME

COMPANY, GROUP OR PUBLIC BODY NAME
(if applicable)

COMPANY REGISTRATION NUMBER
(if applicable)

ADDRESS

POSTCODE

LANDLINE TELEPHONE NUMBER

MOBILE TELEPHONE NUMBER

EMAIL ADDRESS

SECTION 2 – AGENT OR ALTERNATIVE CONTACT DETAILS

CONTACT NAME

ADDRESS

POSTCODE

LANDLINE TELEPHONE NUMBER

MOBILE TELEPHONE NUMBER

EMAIL ADDRESS

SECTION 3 – SITE INFORMATION AND DESCRIPTION OF WORKS

APPLICANTS INTEREST IN LAND

WATERCOURSE NAME (if known) _____

SITE ADDRESS _____

OS Field No/s _____ **Parish** _____ **NGR** _____

DETAILED DESCRIPTION OF PROPOSED WORKS

Please include all details of:

- *Works in, over, under or within 9 metres of the bank top of a Board maintained watercourse. For culverted watercourses this distance is measured from the outside wall of the pipe.*
- *Works within the channel of a private watercourse*
- *Proposals that increase the discharge of surface water to the Board's drainage system.*

NUMBER OF STRUCTURES INCLUDED IN THE APPLICATION

PLANS AND SECTIONS

Details of all supporting plans and sections must be provided. Continue on a separate sheet if needed. Please see the guidance notes for further information.

Drawing Title / Description	Drawing Number	Revision Number	Date
Site Location Plan *			
Existing Site Plan *			
Cross Section Drawing *			

*these drawings are required to be supplied as part of any application.

SECTION 4 - CONSTRUCTION DETAILS

Are the works of temporary or permanent construction? Temporary
Permanent

If temporary, for how long _____ days / months / years

Anticipated Construction Start Date _____

Anticipated Construction Completion Date _____

SECTION 5 – OTHER APPROVALS

Please provide details of any planning permissions either granted or under consideration that relate to these proposals.

Please note that the Board’s consent does not override the need for any other consent or approval that may be required before the works are undertaken.

PLANNING AUTHORITY

PLANNING APPLICATION NUMBER

APPROVAL DATE

Are the works associated with sustainable drainage systems (suds) Yes No

SECTION 6 – ENVIRONMENT AGENCY INTERESTS

Do the proposed works involve the following? Impounding (holding back water)
Abstracting (removing) Water
Fish or fisheries
Disposing of Waste Material
Water Quality

If any of the above are affected, please contact the Environment Agency on 03708 506 506

SECTION 7 – FUTURE RESPONSIBILITY

Contact name, address and telephone of person or organisation responsible for maintaining the works:

During Construction

Following Construction

SECTION 8 - ENVIRONMENTAL CONSIDERATIONS

The Board have a legal duty to protect and improve the environment. The effect that proposed works may have upon the environment must therefore be considered.

Please provide details of the effect the proposed works will have on the environment together with any measures you intend to implement to offset any negative environmental impacts.

Please note that works involving bank disturbance (e.g. temporary construction activities, culverting, dewatering etc) is highly likely to have an impact upon protected species and protected habitat. In these circumstances the Board recommend an environmental appraisal is undertaken by a suitably qualified ecologist.

Further information is available in the Board's Advice Note AN03: Environmental Considerations.

Please contact the Board if you are unsure about this section or consider this section does not apply to your works.

In some cases, providing photographs may assist the Board in determining the level of environmental appraisal necessary.

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SECTION 9 - DECLARATION

Please read through this list and tick the items you are sending with this application.

- | | |
|--|--------------------------|
| Completed Form with any associated documents and calculations | <input type="checkbox"/> |
| Fee of £50
(Charged for temporary or permanent obstructions to flows such as culverts or dams) | <input type="checkbox"/> |
| Environmental/Ecological Reports | <input type="checkbox"/> |
| Method Statement | <input type="checkbox"/> |

Data Protection

The Board will process the information you provide in line with current legislation. A Privacy Notice is attached which details how the Board uses this information, who we share it with and how long it will be kept.

Please be aware that the Board is subject to the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 and may be required to release some information if requested to do so under these acts.

By signing below you are declaring that, as far as you know, the information given in this application, including the map and any supporting documents, is true.

SIGNATURE

NAME

COMPANY NAME

(if applicable)

POSITION (if on behalf of a company, group of individuals or public body)

DATED

Please return this form to:

**Isle of Axholme and North Nottinghamshire Water Level Management Board,
The Gables Business Court,
Belton Road, Epworth
Doncaster, South Yorkshire, DN9 1JL**

Tel: 01427 872715

Email: planning@ioadb.co.uk

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Isle of Axholme and North Nottinghamshire
Water Level Management Board
Water Management Consortium

Privacy Notice (Consents)

Isle of Axholme and North Nottinghamshire Water Level Management Board is a Data Controller and can be contacted at:

Wellington House
Manby Park
Manby, LOUTH
Lincolnshire
LN11 8UU
Tel: 01507 328095

The Data Protection Officer can be contacted on governance@ioadb.co.uk or at the address above.

We are collecting your personal data in order to process your application under the Land Drainage Act 1991 and the Board's Byelaws and to allow us to perform tasks which are in the public interest. If you do not provide the information required on the form then we will not be able to process your application.

The Board is a member of the Water Management Consortium and personal data may be shared with/processed by other members of the Consortium in line with our data sharing agreement.

Your data may also be shared with Board Members, the Environment Agency, Lead Local Flood Authority, local district councils and agents/representatives acting on our behalf. Data may be used in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Your personal data will be kept for a period of 10 years in paper and electronic format in line with our document retention policy.

You have the right to access your data and to ask us to rectify mistakes. In some circumstance you may also have the right to request we erase your data, restrict our processing, object to processing or move your data. Please contact the Data Protection Officer for further information or go to the Data Protection page of our website where your rights are explained in more detail (www.wmc-idbs.org.uk/loAaNN/Governance/Data-Protection.aspx).

If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance.

If the matter is not resolved you can contact the Information Commissioner's Office at:

Wycliffe House
Water Lane
Wilmslow, Cheshire
SK9 5AF
Tel: 0303 123 1113.